



## Room Rental Details

DAYS	DAYTIME (till 3pm) per Suite	EVENING (after 3pm) per Suite
MAONDAY	\$375	\$1000
TUESDAY	\$375	\$1000
WEDNESDAY	\$375	\$1000
THURSDAY	\$375	\$1000
FRIDAY	\$500	\$1250
SATURDAY	\$750	\$1250
SUNDAY	\$750	\$1250

### Your room rental includes the following

- ◆ 5 hours of rental time including setup and tear down, table linens.
- ◆ Each suite can accommodate up to 100 people whereas 4 suites combine can accommodate up to 550 people in a reception style and the maximum capacity is 756.
- ◆ Round table with tablecloth with 8 chairs around each table.
- ◆ Each Additional hour till 5 pm is \$100 per hour per suite and after 5pm is \$250 per hour per suite

VIP ROOM: - \$200 for 5 hours of rental time and maximum capacity is 20.

### FOR CATERING THROUGH AN OUTSIDE CATERER:

- ◆ Waiver to be signed by the host.
- ◆ Liability insurance and catering permit needed from the caterer.
- ◆ A fee of \$7.00 per person will be charged for the use of chinaware, cutlery and glassware and other items provided by us.
- ◆ A cleaning fee of \$300 shall be assessed for the use of the landmark kitchen and its appliances by caterer.
- ◆ Landmark Kitchen staff will be there to assist but it's the responsibility of the caterer to make sure that food is always fresh, stocked at the buffet table.
- ◆ If the caterer is going to just drop off the food and landmark kitchen staff has to serve it to the buffet by maintaining the food temperatures it's going to be additional \$500.00 charge.

All Prices are Subject to 19% Service Charge and all Applicable Sales Tax.

All Prices are Subject to Change and are not guaranteed until 21 days prior to event date.

Ph 260-432-4500.

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thelandmarkcentre.com